

Senior MCP Service Requirements

As members of the Mission College Prep community, we are called to live according to a pattern of love and service modeled by Jesus Christ. As followers of Christ, we believe that we are all brothers and sisters and that much of the injustice in the world would be extinguished if more people acted on this principle. We try to model this calling in two different types of service.

First, students are required to serve for our Mission College Prep school. We find students have a better sense of ownership and belonging when they take an active role in helping care for Mission College Prep and its activities. When students start seeing their friends, classmates, and teachers as brothers and sisters through service to the school, it becomes much easier to make the philosophical jump to wanting to serve the community of the human race.

Second, students are required to reach out past the borders of our school to our city, to our state, our country, and our world to apply the idea that everyone in the world is our sister and brother. Over the course of four years, through their community service requirement, all students will be called to service with younger children, with the elderly & developmentally challenged and with agencies that make a preferential option for the socio-economically disadvantaged. Some past community service examples have included, but are not limited to volunteering at hospitals, animal shelters, or convalescent homes. Others may include tutoring elementary or middle school students, serving your local parish or church community, or helping deliver food through Meals on Wheels.

To clarify: School Hours refer to time and energy that benefits our school directly. Community Hours refers to time and energy that directly works with people in need/non-profits outside the school walls.

All community service hours must be completed for a non-profit or other agency helping those in need. Donations, internships, helping at offices that are not non-profits, helping a parents business or helping family DO NOT count toward community service hours

REQUIREMENTS:

1. Freshmen are required to complete 5 hours of service for MCP activities or events throughout the year.
2. In addition students are expected to complete a total of 10 community service hours. Two hours of this service will be completed at a food bank service project that each freshman will participate in one Wednesday during the school year.

Additionally, every four months freshmen will be required to provide food for People's Kitchen as well. All freshmen will be asked to contribute food during this month. Food contribution is part of the service requirement and is not counted toward a student's hours.

Freshmen dates for providing food for People's Kitchen this year

Saturday, September 9th

Saturday, February 10th

First Semester Suggested Completion

- 5 hours of MCP school service
- Community Service hours (Don't forget your off-campus lunch depends on it!)

Second Semester Suggested Completion

- 5 hours of MCP school service (all 10 need to be completed)
- 10 hours of community service (all 20 need to be completed)

Recording/reflection: In order to minimize the amount of paper waste, we have decided to record all projects online through *Family Connection*. If you have not signed up for an account on *Family Connection* please see Mrs. Buresh to receive a connection code (most students should have accounts created already).

How do I log onto *Family Connection*?

You can log onto family connection by going to www.naviance.com. Once you are on the naviance home page you will click on sign-in in the top right corner. Click on students and families. You will be asked to type in the zip code of MCP – please type in 93401, then click on Mission College Preparatory Catholic High School. That will take you to the Family Connection homepage.

Once you have reached the *Family Connection* homepage, you will be asked to enter a username/password or asked to create an account. If you have not created a family connection account, please see Mrs. Buresh as soon as possible. If you have created an account your username will be the email address you entered to set up your account and the password is a private password you created as well. If you can't remember your username or password, please see Mrs. Buresh. If you have just forgotten your password, you may create a new one on the homepage of *Family Connection*.

Once you have logged onto your personal *Family Connection* home page, go to the column on the left of your screen. Click on the link titled "X2VOL" (which stands for Time 2 Volunteer). Once you click on the link you will be taken to a page asking you to complete a profile the first time you log in. Follow the prompts and complete your profile. If you are interested in using your phone to log service, you will be asked to add an email and password – for convenience use the same email and password as your Family Connection access.

When you are setting up your profile a question will come up asking you if you want to share information about your activities and progress. Click on the first box that says, I understand that my school may have access to my community service progress. They may also review and approve my activities when I post them.

Once you have set up your account and have accessed your home page, click on "log hours." Then click Create New under personal projects. For more detailed information check out the detailed power point, posted on edline under the file folder titled, "Service."

When you are logging your hours, make sure that you fill in an activity contact – name, email and/or phone (this is the person that supervised you for the activity). An email will be automatically sent to this person in order for them to verify your hours. Please don't assume they have received it. If your hours are not approved – make sure to follow-up with that person so they can verify your hours.

Also, you may want to use your handbook and record a signature from the supervisor who was in charge of the activity as a back-up in case they do not respond via email. Signatures must be recorded on pages 52-53 of your handbook (Personal Directory). Please write the date service was completed and have your supervisor sign their name (with a contact number or email), next to the number of hours completed.

****You may count service hours completed in the summer before your freshmen year.**

If you have any questions please don't hesitate to contact Mrs. Buresh (sburesh@missionprep.org).

All hours must be completed in order for a student to receive his/her diploma and have transcripts sent to his/her college of choice senior year.