

Junior MCP Service Requirements

As members of the Mission College Prep community, we are called to live according to a pattern of love and service modeled by Jesus Christ. As followers of Christ, we believe that we are all brothers and sisters and that much of the injustice in the world would be extinguished if more people acted on this principle. We try to model this calling in two different types of service.

First, students are required to serve the Mission College Prep Community. We find students have a better sense of ownership and belonging when they take an active role in helping care for Mission College Prep and its activities. When students start seeing their friends, classmates, and teachers as brothers and sisters through service to the school, it becomes much easier to make the philosophical jump to wanting to serve the community of the human race.

Second, students are required to reach out beyond the borders of our school to our city, to our state, our country, and our world to apply the idea that everyone in the world is our sister and brother. Over the course of four years, through their community service requirement, all students will be called to service with younger children, with the elderly & developmentally challenged and with agencies that make a preferential option for the socio-economically disadvantaged. Some past community service examples have included, but are not limited to volunteering at hospitals, animal shelters, or convalescent homes. Others may include tutoring elementary or middle school students, serving your local parish or church community, or helping deliver food through Meals on Wheels.

REQUIREMENTS:

- Juniors are required to complete 10 hours of service for MCP activities or events throughout the year.
- In addition students are asked to choose from three community service options for junior year (separate from school hours). A minimum of 20 hours' worth of effort is required, unless an alternative plan was discussed with Mrs. Buresh.

1. You can do a yearlong service project (you need a weekly or monthly commitment in order to fulfill this requirement). This type of service is having a big impact on college applications. Colleges want to see your commitment to something long-term and that you have longevity with a particular group or organization. I highly encourage you all to seriously consider this option and potentially carry it onto your senior year project.

2. You can commit to one large project - focusing on one organization (for example if there is a particular event/activity/project that you are interested in helping with that may take more time at one particular part of the year).

3. You can commit to several smaller projects - focusing on multiple areas of service/organizations...that must add up to at least 20 hours.

- Additionally, twice a year juniors will be required to provide food for People's Kitchen. All juniors will be asked to contribute food during this month.

Seniors dates for providing food for People's Kitchen this year

Saturday, October 8th

Saturday, March 11th

First Semester: Due Tuesday, January 18th by 3pm.

- A minimum of 5 hours of MCP school service

Second Semester: Due Tuesday, May 11th by 3pm

- 5 hours of MCP school service (all/some of these hours may have been completed during first semester).
- All 20 hours are to be completed for community service.

Recording/reflection: In order to minimize the amount of paper waste, we have decided to record all projects online through *Family Connection*. If you have not signed up for an account on *Family Connection* please see Mrs. Buresh to receive a connection code (most students should have accounts created already).

How do I log onto *Family Connection*?

You can log onto family connection through our school website or through your edline account.

- Website: www.missionprep.org. Once you are on the home page of our website, look at the top right corner and find the drop down box titles “*quick links*.” Click on the box and find the link called “*Family Connection (by Naviance)*.”
- Edline: www.edline.net. Once you have accessed your account go to the column on the right hand side of the page titled “*Links*.” At the bottom of the links section find the link titled *Naviance/Family Connection*.

Once you have reached the *Family Connection* homepage, you will be asked to enter a username/password or asked to create an account. If you have not created a family connection account, please see Mrs. Buresh as soon as possible. If you have created an account your username will be the email address you entered to set up your account and the password is a private password you created as well. If you can’t remember your username or password, please see Mrs. Buresh. If you have just forgotten your password, you may create a new one on the homepage of *Family Connection*.

Once you have logged onto your personal *Family Connection* home page, go to the column on the left of your screen. Click on the link titled “X2VOL” (which stands for Time 2 Volunteer). Once you click on the link you will be taken to a page asking you to complete a profile the first time you log in. Follow the prompts and complete your profile. If you are interested in using your phone to log service, you will be asked to add an email and password – for convenience use the same email and password as your Family Connection access.

When you are setting up your profile a question will come up asking you if you want to share information about your activities and progress. Click on the first box that says, I understand that my school may have access to my community service progress. They may also review and approve my activities when I post them.

Once you have set up your account and have accessed your home page, click on the link at the top of your screen titled “Opportunities and Progress” in order to log hours. Then click Create New under personal projects. For more detailed information check out the detailed power point, posted on edline under the file folder titled, “Service.”

When you are logging your hours, make sure that you fill in an activity contact – name, email and/or phone (this is the person that supervised you for the activity). An email will be automatically sent to this person in order for them to verify your hours. Please don’t assume they have received it. If your hours are not approved – make sure to follow-up with that person so they can verify your hours.

Also, you may want to use your handbook and record a signature from the supervisor who was in charge of the activity as a back-up in case they do not respond via email. Signatures must be recorded on pages 52-53 of your handbook (Personal Directory). Please write the date service was completed and have your supervisor sign their name (with a contact number or email), next to the number of hours completed.

****Service completed in the summer before your junior year may count toward your service requirement.**

If you have any questions please don’t hesitate to contact Mrs. Buresh (sburesh@missionprep.org).